



Dr. Yashwant Singh Parmar University of Horticulture & Forestry,  
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Office of the Comptroller, Planning and Budget Branch  
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No.UHF/Bud/2-59//RF/2022/- 8224-60

Dated: Nauni the; 03-02-2025

## NOTIFICATION

It is informed that most of the departments/and outstations are having more than one revolving fund scheme operational for different activities and separate bank accounts for each R/F scheme. The maintenance of more bank accounts is only a hindrance in proper and efficient financial management

Therefore, in order to streamline the functioning of the revolving fund schemes, the Hon'ble Vice-Chancellor, Dr. Yashwant Singh Parmar, University of Horticulture and Forestry, Nauni (Solan), on the recommendations of the committee, is pleased to order the merger of the existing Revolving Fund Schemes of the following offices/departments/outstations:

Sl. No.	Name of the Office /department/outstation	Nos. of existing Revolving Fund Account/Scheme to be merged	Name of the new revolving fund scheme after merging /Existing R/Fs retained	Scheme code No.
1.	Director of Extension Education	04 Nos. except R/F "UHF Natural Farming Outlet"	"Revolving Fund Directorate of Extension Education"  "Revolving Fund for DEE UHF Natural Farming Outlet and its sale proceeds"	HPL-038-39 (I)  HPL-038-39 (II)
2.	Director of Research	02 Nos.	"Revolving Fund Directorate of Research"	HPL-038-38
3.	Dean, College of Horticulture	05 Nos.	"Revolving Fund Dean College of Horticulture"	HPL-038-01
4.	Dean, College of Forestry	05 Nos.	"Revolving Fund Dean College of Forestry"	HPL-124-16
5.	Dean, COH&F, Neri	08 Nos.	"Revolving Fund Dean College of Horticulture & Forestry, Neri"	HPL-038-63
6.	Department of Plant Pathology	02 Nos.	"Revolving Fund Plant Pathology"	HPL-038-04
7.	Department of Fruit Science	03 Nos.	"Revolving Fund Fruit Science"	HPL-038-02
8.	Department of Entomology	02 Nos.	"Revolving Fund Entomology"	HPL-038-07
9.	Department of Food Science & Technology	02 Nos.	"Revolving Fund Food Science & Technology"	HPL-038-05
10.	Department of Vegetable Science	01 No.	"Revolving Fund Vegetable Science"	HPL-038-03
11.	Department of Seed Science & Technology	01 No.	"Revolving Fund Seed Science & Technology"	HPL-038-31
12.	Department of Soil Science & WM	03 Nos.	"Revolving Fund Soil Science & WM"	HPL-124-17

Contd. on Page-2/-

13.	Department of Tree Improvement & GR	01 No.	"Revolving Fund Tree Improvement & GR"	HPL-124-21
14.	Department of Forest Products	03 Nos.	"Revolving Fund Forest Products"	HPL-124-22
15.	RHR&TS, Mashobra	04 Nos.	"Revolving Fund RHR&TS, Mashobra"	HPL-038-51
16.	RHR&TS, Bajaura	04 Nos.	"Revolving Fund RHR&TS, Bajaura"	HPL-038-53
17.	RHR&TS, Sharbo/ KVK Kinnaur at Sharbo	02 Nos.	"Revolving Fund RHR&TS, Sharbo"	HPL-038-52
			"Revolving Fund Operational Activities of KVK Kinnaur"	HPL-038-59
18.	RHR&TS, Dhaulakuan	01 No.	"Revolving Fund RHR&TS, Dhaulakuan"	HPL-038-55
19.	HR&TS and KVK Solan at Kandaghat	04 Nos.	"Revolving Fund HR&TS, Kandaghat"	HPL-038-56
			"Revolving Fund Operational Activities of KVK Solan"	HPL-038-73
20.	RHRSS and KVK Lahaul & Spiti at Tabo	02 Nos.	"Revolving Fund RHRSS, Tabo"	HPL-038-72 (I)
			"Revolving Fund Operational Activities of KVK Lahaul & Spiti-II"	HPL-038-72 (II)
21.	KVK, Chamba	01 No.	"Revolving Fund KVK Chamba"	HPL-038-58
22.	KVK, Rohroo	01 No.	"Revolving Fund KVK Rohroo"	HPL-038-60

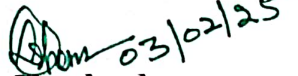
However, the merging of Revolving Fund Schemes shall take effect from next financial year i.e. FY-2025-26 after conclusion of CFY with the following conditions:

1. The Departments/Offices/Outstations have to maintain the record of their separate activities in the Contingent Register to keep a track of income & expenditure for each activity.
2. Any future activity to be included in the Revolving Fund Scheme should be done only with the prior approval of competent authority through the Comptroller.
3. The RHR&TS(s) and KVK(s) may operate one separate Revolving Fund Scheme one each for RHR&TS and KVK.
4. Surplus fund available in Revolving Fund Schemes must be deposited as per instructions issued from time to time. Additionally, 15% amount of the gross annual income essentially required to be deposited in the Comptrollers' account by 31<sup>st</sup> January of each year.
5. It is decided that the following additional activities may also be got included in the Revolving Fund Scheme:
  - i) Provision for purchase/replacement of vehicles/tractors etc.
  - ii) Meet the expenditure on patent fees, publications etc.
6. Only one bank account shall be operational for R/F Scheme after merger and other bank account(s) may be closed after adjustment/transfer of balances therein.



7. The merged Revolving Fund Scheme(s) shall be operative w.e.f. 01.04.2025.

The approval is subject to adherence of revised conditions and procedure as stipulated in the letter No.UHF/Bud/2-59/RF/2022/-2319-2359 dated 17-05-2023 after completion of all codal formalities.

  
[D.S. Chauhan]  
HPF&AS  
Comptroller

Endst. No. Even. 8224-60

Dated: Nauni the, 03-02-2025

Copy of the above is forwarded (through e-mail) for information and taking further necessary action to:

1. All the Statutory Officers, UHF, Nauni, Solan (HP).
2. The Dean, COH&F, Neri, Distt Hamirpur (HP).
3. The Dean, COH&F at Thunag, Distt. Mandi (HP).
4. All the Head of the Departments/Offices UHF, Nauni, Solan (HP).
5. All the Associate Directors (R&E)/Incharges Outstations including KVKs (HP).
6. The Professor Incharge, CIC, UHF, Nauni-Solan with the request to upload the same on official website of the University for wide publicity.
7. The Deputy Controller (Audit), UHF, Nauni (Solan).
8. The Secretary to the Vice-Chancellor, UHF, Nauni, Solan (HP).
9. The Section Officer, Pension Cell/Accounts/Pay Cell, UHF, Nauni, Solan (HP).
10. Guard File.

  
Comptroller