



**Dr. Yashwant Singh Parmar University of Horticulture & Forestry,
Nauni (Solan)-173230, Himachal Pradesh
Office of the Registrar, "Establishment & Recruitment Branch"**
☎ 01792-252219, 01792-252444 ✉: registrar@yspuniversity.ac.in

No.UHF.Regr.Rectt.2-116/2025/- 37952-69

Dated: - 17.11.2025

OFFICE ORDER

Consequent upon the approval of the State Government received from the Secretary (Horticulture) to Government of Himachal Pradesh vide his letter No. HTC-F(11)-2/2004 dated 16.05.2025 to fill up various posts through direct recruitment and on the basis of merit, Physical Test vis-a-vis based upon verification of original document(s)/certificate(s) by the Selection Committee, the following candidates are hereby engaged as **Trainee Beldar** in the respective office(s), as shown against their names:-

Sr. No.	Name and Address	Category	Place of Posting
1.	Ms. Rukshar Qurashi D/o Shri Anwar Khan, Village Kumharnu, Post Office Balh-Kawar, Tehsil-Lad Bharol-Distt Mandi (HP)-175016	UR	Directorate of Extension Education, Dr. YSP UHF, Nauni (Solan) against the vacant post of Beldar under the scheme HPL-127-39.
2.	Ms. Nikita Verma D/o Shri Yadav Chand Verma, Village Dhar (Ayog), Post Office-Durgapur, Tehsil Sunni, District Shimla (HP)-171007	UR	Estate Organization, Dr. YSP UHF, Nauni (Solan) against the vacant post of Beldar under the scheme HPL-136-34.
3.	Ms. Rachna Thakur D/o Shri Rajender Kumar, VPO Jaon, Tehsil Anni, Distt Kullu (HP)-172032	UR	Estate Organization, Dr. YSP UHF, Nauni (Solan) against the vacant post of Beldar under the scheme HPL-136-34.
4.	Mr. Akshay Kumar S/o Shri Bachitar Singh, VPO Dhaliara, Tehsil Dehra, Gopipur, Distt Kangra (HP)-177103	UR	Directorate of Research, Dr. YSP UHF, Nauni (Solan). However his salary will be drawn by Directorate of Extension Education against the vacant post of Beldar under the scheme HPL-127-39.
5.	Mr. Deepak Kumar S/o Shri Gokal Ram, Village Ambiwala, Post Office-Gorkhuwala, Tehsil Paonta Sahib, Distt Sirmaur (HP)-173025	SC	Satyanand Stokes Library, Dr. YSP UHF, Nauni (Solan) However his salary will be drawn by Directorate of Extension Education against the vacant post of Beldar under the scheme HPL-126-39.

Further, their engagement is subject to the following terms and conditions:-

- that their engagement will be regulated in accordance with the instructions contained in Department of Personnel's letter No.PER(AP)-C-B(15)-3/2024-Loose dated 14th May, 2025 read with letter of even number of dated 15.05.2025, further notified by the University vide Notification No.UHF.Regr.Rectt.2-106/2025/-5855-76 dated 28.05.2025.
- that they will be paid consolidated fixed amount @ ₹ 10,800/- per month [60% of ₹ 18,000 (Cell-1 in Level-1 of Pay Matrix (₹ 18,000-56,900) in HPCS(RP) Rules, 2022)].
- that they will have to sign an agreement **in triplicate**, on non-judicial stamp paper of ₹ 5, as per **Annexure-A** appended to this engagement order.
- that their regularization shall be governed by the instructions issued in this regard by the State Government of Himachal Pradesh, after completion of training.

- v) that they shall not be entitled for the service benefits as are admissible to University employees on regular basis.
- vi) that their service will be governed on the basis of agreement **(Annexure-A)**. The engagement is liable to be terminated in case their performance/conduct is not found to be satisfactory. In case, they are not satisfied with the termination orders served by the Engaging Authority, they may prefer an appeal before the Appellate Authority i.e. the Vice-Chancellor, Dr. YSP UHF, Nauni (Solan) from the date on which a copy of termination orders is delivered to them.
- vii) that they will have to submit an undertaking to the effect that if their certificates related to educational qualification or professional qualification, as the case may be, are found fake or are not from recognized University/Institution, then their engagement can be terminated by the University at any time by giving a notice.
- viii) that they will be entitled for one day's casual leave after putting in one month's service, 10 day's medical leave and 5 days' special leave, in a calendar year. He shall not be entitled for medical re-imbursement, LTC etc. No leave of any other kind, except above, will be admissible to him. Un-availed casual leave, medical leave and special leave can be accumulated upto the calendar year and will not be carried forward for the next calendar year. However, a Female Trainee engaged with less than two surviving children may be granted maternity leave for 180 days. A female Trainee engaged shall also be entitled for maternity leave not exceeding 45 days (irrespective of the number of surviving children) during the entire service, in case of miscarriage including abortion, on production of medical certificate issued by the authorized Government Medical Officer.
- ix) that unauthorised absence from the duty without the approval of the Controlling Officer shall automatically lead to their termination. However, in exceptional cases, where the circumstances for un-authorized absence from duty were beyond their control on medical grounds, such period shall not be excluded while considering their case for regularisation but they shall have to intimate the controlling authority in this regard well in time. However, they shall not be entitled for any remuneration for this period of absence from duty. Provided that they shall submit the certificate of illness/ fitness in support of their illness, issued by the Medical Officer, as per prevailing instructions of the State Government.
- x) that they will have to submit a certificate of their fitness issued either from the Medical Officer of the University or by a Government Medical Practitioner.
- xi) that they will be entitled to TA/DA if required to go on tour in connection with their training duties at the same rate as applicable to regular counterpart official at the minimum of pay scale.
- xii) that provisions of service rules like FRSR, Leave Rule, GPF Rules, Pension Rules and Conduct Rules etc. as are applicable in case of regular employees will not be applicable to them. The Employee Group Insurance Scheme as well as EPF/GPF will also not be applicable to them.
- xiii) that their engagement shall be subject to verification of character and antecedent which will be carried out on the basis of submission of self-declaration form **(copy attached)** to be submitted at the time of joining duties, certifying therein that all facts and details given are correct. In case, their character and antecedents are not found verified or any false information is given in their self-declaration, their engagement as Trainee will be cancelled forthwith and criminal legal action will be taken as a consequence; AND
- xiv) that the University will not be obliged to provide any transport facility from their residence to the place of training.

If the above terms and conditions are acceptable, the above incumbents are directed to report for on job training to the concerned Controlling Officers, as shown against each alongwith documents specified above as well as copies of their educational/professional qualification duly attested by Gazetted Officer, **within 15 days** from the issue of this order, failing which the offer of engagement shall stand automatically cancelled and no request for extension will be allowed.


(Siddhartha Acharya, HPAS)
Registrar

Endst.No.Even/- 37952-69

Dated:- 17.11.2025

Copy of the above is forwarded to the following for information and necessary action to:-

1. All the Statutory Officers in Dr. YSP, UHF, Nauni (Solan).
2. The Dean, College of Horticulture & Forestry, Neri (Hamirpur).
3. The Dean, College of Horticulture & Forestry, Thunag at Gohar (Gudhari), District Mandi.
4. The Officer Incharge, Computing & Informatics Centre, Dr. YSP UHF, Nauni (Solan) with the request to get the engagement order uploaded in the University website.
5. The Deputy Registrar (Establishment-II), Dr. YSP UHF, Nauni (Solan).
6. The Deputy Controller (Audit)/Incharge (Pay Cell), UHF, Nauni, Solan.
7. Individual Concerned (**Through Registered Post/E-mail**)/Guard File.


Registrar

Form of agreement to be executed between the Trainee _____ (Name of the Post) and Dr. Y.S. Parmar University of Horticulture & Forestry, Nauni (Solan)-173230 (HP) through _____, (Designation of appointing authority).

This agreement is made on this ____ day of ____ in the year ____ between Shri/Smt. _____ S/O, D/O Shri _____ R/O _____ Trainee (hereinafter called the **FIRST PARTY**) and Dr. Y.S. Parmar University of Horticulture & Forestry, Nauni (Solan)-173230 (HP) through _____ (Designation of the Appointing Authority), Dr. Y.S. Parmar UHF, Nauni (here-in-after referred to as the **SECOND PARTY**).

Whereas, the **SECOND PARTY** has engaged the aforesaid **FIRST PARTY** as Trainee _____ (name of the post) and the **FIRST PARTY** has agreed to the same, on the following terms and conditions:-

1. That the **FIRST PARTY** shall remain on job training under the **SECOND PARTY** as a Trainee _____ (Name of the Post) for a period of two years commencing on day of _____ and ending on the day of _____.
2. That the Trainee _____ (Name of the post) will be paid consolidated fixed amount @ ₹ _____ /- P.M (which shall be 60% of the first cell of the applicable level of pay matrix of the corresponding cadre).
3. That the engagement of **FIRST PARTY** will be purely on temporary basis. The engagement is liable to be terminated in case the performance/conduct of the Trainee is not found satisfactory.
4. That the Trainee engaged will be entitled for one day's casual leave after putting one month service, 10 days' medical leave and 05 days' special leave, in a calendar year. A Female Trainee engaged with less than two surviving children may be granted maternity leave for 180 days. A female Trainee engaged shall also be entitled for maternity leave not exceeding 45 days (irrespective of the number of surviving children) during the entire service, in case of miscarriage including abortion, on production of medical certificate issued by the authorized Government Medical Officer. A Trainee engaged shall not be entitled for medical reimbursement and LTC etc. No leave of any other kind except above, will be admissible to the Trainee.

Un-availed casual leave, medical leave and special leave can be accumulated upto the calendar year and will not be carried forward for the next calendar year.

5. That the unauthorized absence from the training without the approval of the Controlling Officer shall automatically lead to the termination of the Trainee. However, in exceptional cases where the circumstances for un-authorized absence from training were beyond his/her control on medical grounds, such period shall not be excluded while considering his/her case for regularization after completion of training but the incumbent shall have to intimate the controlling authority in this regard well in time. However, the Trainee shall not be entitled for any remuneration for this period of absence from training.

Provided that he/she shall submit the certificate of illness/fitness in support of his/her illness, issued by the Medical Officer, as per prevailing instructions of the Government.

6. That the selected candidate will have to submit a certificate of his/her fitness issued by a Medical Board in case the post for which he is being given training is a Gazetted post and by Government Medical Practitioner or Medical Officer of the University in case the said post is a Non-Gazetted. In case of women candidates who are to be engaged for training to carry out hazardous nature of duties, as a result of tests is found to be pregnant of 12 weeks' standing or more shall be declared temporarily unfit and her engagement shall be held in abeyance until the confinement is over. Such woman candidate be re-examined for medical fitness six weeks after the date of confinement, and if she is found fit on production of Medical Fitness Certificate from the authority as specified above, she may be engaged.

7. That the Trainee will be entitled to TA/DA if required to go on tour in connection with his/her training duties at the same rate as applicable to regular counter-part official at the minimum of pay scale.
8. That the provisions of service rules like FRSR, Leave Rule, GPF Rules, Pension Rules and Conduct Rules etc. as are applicable in case of regular employees will not be applicable in case of Trainee. The Employee Group Insurance Scheme as well as EPF/GPF will also not be applicable to a Trainee.
9. That the FIRST PARTY understands and agrees that on account of the said engagement, he/she shall not be entitled for any service benefits as are admissible to the Government employees on regular basis and he/she shall not claim the same. He/she may be considered for regular appointment only after successful completion of the training as per the instructions of the Government.

IN WITNESS the **FIRST PARTY** and **SECOND PARTY** have herein to set their hands the day, month and year first, above written.

IN THE PRESENCE OF WITNESS:

1. _____

(Name and Full Address)

(Signature of FIRST PARTY)

2. _____

(Name and Full Address)

(Signature of SECOND PARTY)

STANDARD FORMAT OF SELF DECLARATION

I, _____ Son/Daughter of Shri _____ Aged _____
_____ Year _____ resident of _____
District _____, H.P do hereby solemnly declare and affirm that the all the particulars and information furnished by me in the application and in the enclosed documents is true and complete to the best of my knowledge and belief. I further declare that:-

- I have never been convicted by any court of law.
- No criminal case is pending against me in any court of law.
- I have never been dismissed or removed from service by any Government or Private organization.
- I understand that my engagement as **Trainee** is **subject to verification of character and antecedents**.
- In case any information furnished by me is found to be **false or incorrect**, or if my character and antecedents are found **unsatisfactory** at any stage, my engagement is liable to be **cancelled forthwith without any notice**, and I shall be liable for **criminal/legal action** as deemed fit by the authority.

Place: _____

Date:- _____

Signature of Declarant